



Building a Strong Educational Foundation for Every Child

Welcome to Building Bocks Preschool! This disclosure is to help answer any questions you may have regarding policies, curriculum, parent involvement, etc at our preschool.

We strive to make sure every child is learning in a positive environment where they will feel successful. When students are successful they will love learning and they will carry that love of learning into their older school years. We will cover a variety of topics and skills in this class, which I will elaborate on below.

3-Year Old Curriculum

Language arts- The 3 year old class will be learning letters and sounds. We will sing alphabet songs A LOT as we play games and explore letters. The goal is that every 3 year old will finish the year knowing every letter (capital and lower case) as well as the letter sound.*

Math- The 3 year old class will be working on counting to 20 and recognizing single digit numbers. The goal is that all 3 year olds will be able to count to 20 without help, no mistakes, and be able to identify digits 0-9.

4-Year Old Curriculum

Language arts- The four year old class will be learning to read! The goal is that all 4 years will be able to read simple CVC (Consonant Vowel Consonant) words (ex: cat, bib, red) by the end of the year, as well as a few high frequency words (ex: the, is). This will allow them to be reading beginner level books.*

Math- The goals for the 4 year old class will be counting to 50, as well as counting by 10s to 100. They will also be able to write single digits 0-9 and recognize/identify numbers 0-20.

*If a student is progressing faster and wants to do more, then we can and will do more. I track progress every day as we work together and if they are excelling then we will provide more challenging goals to keep them progressing. Your student will be able to progress as quickly as their own skill and knowledge allow.

3- and 4-Year Old Curriculum

Science- we will be exploring our world. We will explore dinosaurs, building, nature, animals, and more throughout the year. We will have field trips to support each month's science theme (The theme for the month will come in the calendar which will be sent home via email or in a backpack at the end of the previous month.)

Show and tell- Show and tell will be each Monday. It will connect to either the theme for the month or a letter we are working on that day. The type of item to bring will be posted on the monthly calendar.

Art and Music- We will be using art and music everyday as we learn and practice our other curriculums. We will have puppet shows and story theaters as well as many other activities to explore the arts. We will also have several "just for fun" art projects each month like painting or cutting and gluing crafts. During most art projects I

will be focused on teaching motor skills such as how to correctly hold pencils and cut with scissors. During music activities I will focus more on gross motor skills like dancing, jumping, and movement.

Attendance

Class is held every Monday, Wednesday, and Friday from 9:00 am-11:00 am for 3-year olds and 10:00 am-12:00 pm for 4-year olds. This allows me more time for one-on-one reading instruction with each age group while still having a full class for science, math, and art activities.

In order to attend students must be 3 or 4 before September 1st. They must be potty-trained. It is okay if they need still need some assistance but they need to be able to communicate when they need to use the restroom.

Our attendance policy is that students should attend every day that they are feeling well enough to attend. If a child is sick please keep them home. If they start feeling sick at school we will call you to come pick them up. If you know they are going to miss a day it is helpful if you let us know, but not required. The easiest way is to send a text (801) 991-0172.

If a student misses a class or even several classes in a month that does not change the monthly cost and no make-up classes are available.

Fees

There is a registration fee of \$25 that is also a materials fee for the year. This fee is non-refundable and once paid it will hold your child's spot for the year.

Monthly cost is \$85 per child for a total of \$765 yearly. If you wish to pay for entire year at once I will take off \$50 of the total yearly price which leaves the cost at \$715.

Monthly fees are due the Friday of the first full school week of each month. If fees are not in by this time a small \$5 late fee may be added to your monthly fee.

If you move or need to leave the preschool in the middle of the year please come and talk with me as soon as you can. You will not be billed for months you will not attend. However, if your child attends a week or more of any month you will be required to pay the full monthly fee. If you have paid the yearly discounted amount, you will be reimbursed for the months you will no longer be here minus the \$50 discount you were given.

Calendar

We will start school the first week of September and continue through the last week of May. We will have a break for UEA, Christmas, Spring break, and a few other small holidays such as Labor Day. These breaks will correlate with the Davis School District calendar so as to make planning activities with older children a bit easier.

Each month I will send out a calendar via email as well as a paper copy with each child. This calendar will have the theme for the month, what to bring for Show and Tell on Monday, and when and where our connecting field trip or activity will be for that month. I will also shortly have a website available where you can see the calendar for the year.

Volunteering

All parents are welcome to volunteer in the class any time you would like. A sign-up sheet will be available in the classroom. You can stay the full 2 hours or you can choose to just be there for something specific. Volunteering is not required.

Field trips and activities- We will need volunteers to help on these days, but again it is not required. All trips will be open to any and all parents who would like to come along. I am hoping I can also make each activity one where siblings can also join us. If for some reason that is not the case I will let you know well in advance.

Snacks- Parents help to provide snacks by signing up for a week they can bring something. Throughout the school year each family will only need to sign up to bring snacks 3 times. Snacks cannot be homemade. They can be very simple, such as a few boxes of wheat thins or goldfish crackers. I will let you know if we have any allergies to be aware of. The snack sign-up sheet will be in the classroom.

Pick Up and Drop Off

I will keep my front door unlocked for pick up and drop off so as to avoid making anyone wait outside.

3-year old class- Students will attend from 9-11:00. I will have an activity set up in the front room that students can play until I come to get them for class. Students will wait in the front room for pick up. Please feel free to walk in and collect them.

4-year old class- Students will attend from 10:00- 12:00. There will be an activity set up in the front room that they can play with until I come get them for class. They will wait in the front room for pick up as well. Please feel free to walk in and collect them.

Please stay with your student when dropping them off until I come up to get the class. The front room activity will change from week to week.

Materials

All your child will need is a regular sized backpack. Everything else will be provided for them with the materials fee. Any donations are always welcome.

Assessment

I use ongoing assessment in my classroom along with benchmark testing several times a year. I will contact you in August to get a quick assessment before school starts.

Progress Reports

A written progress report will be sent home twice a year. However, feel free to come in any time and I will show you your child's most current progress.

Back to School Night

We will have a Back to School Night the last week in August. Attendance is not required, but strongly recommended. Students can come and see the classroom, they can meet their teacher and make a fun craft. It can really help the little ones transition to the first day.

Special Education

If your child is currently receiving Special Education services, it is not required that you inform us if you do not wish to do so. However, if you are willing to provide us with a copy of the child's current IEP we will work with them as an addition source of instruction to help them in achieving IEP goals.

If we suspect that your child may require special education services, we do not provide testing for qualification of those services. We will instead refer you to your local school district for testing. If you choose to have your child tested with the district they can still attend with Building Blocks Academy even if the District decides to offer special education services. Again, it is your choice if you wish to share the testing information and/or any additional decisions made following testing with us at Building Blocks Academy.

We focus on individual needs and are always willing and able to adjust content, teaching, and instructional tools for any student to best meet their needs and help them make progress in a positive educational setting.

Any and all special education needs and/or documents will be protected and kept confidential as mandated by federal laws.

Substitute

If I am sick or need to miss a day for some other reason, Anika Davis will be my substitute. She is fantastic with kids and will have the knowhow and ability to teach the curriculum. This will prevent class cancellation due to sickness, absence or any other situation. I will always send out a text and/or email to let you know when there will be substitute.

If you have any additional questions please don't hesitate to contact me.

Thanks so much!

Elizabeth Jensen

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